

DanceSyndrome Health and Safety Policy

DanceSyndrome is committed to making sure that our staff, dancer artists/dance leaders, Board of Trustees, participants, audiences, other workers and volunteers who carry out activities on behalf of DanceSyndrome, and anyone else affected by our activities are kept healthy and safe in compliance with the Health and Safety at Work Act 1974. We must all work together to manage risks and meet our legal responsibilities.

To make sure that this happens, we will:

- Ensure that all staff and volunteers are suitable for the roles they carry out and undergo an induction and any training considered essential to carrying out the role.
- Have appropriate safeguarding policies and procedures in place
- Carry out risk assessments to identify what could cause harm and what steps need to be taken to reduce or remove this.
- Ensure that all venues where sessions are held have a fully stocked First Aid kit, an accident book and a member of staff on the premises who is First Aid trained.
- Make our Public Liability insurance certificate available to any person who wishes to see it.
- Look for good advice from the Health & Safety Executive to help us meet our health and safety responsibilities.
- Ensure that any locations for our activities have suitable toilets, washing facilities and drinking water available for all our dancers/dance leaders, Board Members, participants, other workers and volunteers.
- Give people the opportunity to raise any health and safety concerns as outlined in the DanceSyndrome Incident Reporting Policy.
- Make sure that everyone who carries out activities on behalf of DanceSyndrome is aware of the contents of the HSE publication *Health and Safety Law – what you need to know* (available from <http://www.hse.gov.uk/pubns/law.pdf>). This document will be made available via www.dancesyndrome.co.uk.
- Report on any work-related accidents, diseases and dangerous occurrences to the Managing Director. The Managing Director will record these and take any necessary action. The procedure for reporting accidents/incidents is outlined in the DanceSyndrome Incident Reporting Policy.

Office address:

DanceSyndrome
C/O Pathway Associates
Suite 2, Waterside,
St James Court West,
Accrington, Lancashire,
BB5 1NA

Telephone: 07597 942494
Email: info@dancesyndrome.co.uk
Website: dancesyndrome.co.uk
twitter: @Dancesyndrome
facebook: [dancerleddisabilityinspired](https://www.facebook.com/dancerleddisabilityinspired)

Registered Charity No: 1152664
Registered in England and Wales
Social Enterprise
and company limited by guarantee
Company No: 8402154


- Make sure that all staff, dance artists/dance leaders, Board Members, participants, audiences, other workers and volunteers know that they are responsible for taking care of their own health and safety.
- This policy is fully supported by senior management and the Board.

If you have a Health and Safety query, please contact Dawn Vickers, Managing Director, on dawn@Dancesyndrome.co.uk or 07875 128015.

This policy will be reviewed annually and amended when necessary. It may also be reviewed should any new, relevant legislation require this.

Date of implementation: February 2013

Date of next review: November 2020

Signed: 

Sue Blackwell, Acting Chair – DanceSyndrome – 01.11.2019

An easy read version of this policy is available at <http://www.dancesyndrome.co.uk/policies>

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