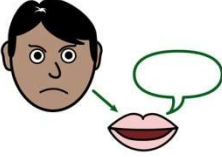






Easy Read Complaints Policy for Dance Leaders

	<p>complain</p> 	<p>If someone has a complaint we need to try and make things right for them.</p>
	<p>unhappy</p> 	<p>A complaint is when someone tells us that they are unhappy with something we have done.</p>
		<p>We should respect somebody who has a complaint and only tell people who need to know about it.</p>
	<p>keep a record</p> 	<p>If someone wants to complain, if possible, ask them to put the complaint in writing.</p>
	<p>contact</p> 	<p>If you receive a complaint, please contact Dawn Vickers on 07875 128015 or email dawn@dancesyndrome.co.uk</p>