

## Easy Read Data Protection Policy

	<p>There are new laws about data protection called GDPR.</p>
<p><b>information</b></p>	<p>Data is information that we collect from people that we work with.</p>
<p><b>ask for information</b></p>	<p>We don't ask people for information unless we really need it.</p>
<p><b>consent</b></p>	<p>We must have your permission to collect and use your data.</p> <p>You can remove your consent at any time by contacting us.</p>
<p><b>information kept safe</b></p>	<p>Data might be personal, so we have to keep it safe. If it is on a computer it is secured and encrypted.</p>

**Office address:**

**DanceSyndrome**  
C/O Pathway Associates  
Suite 2, Waterside,  
St James Court West,  
Accrington, Lancashire,  
BB5 1NA






**Telephone:** 07597 942494  
**Email:** info@dancesyndrome.co.uk  
**Website:** dancesyndrome.co.uk  
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**facebook:** dancerleddisabilityinspired

**Registered Charity No: 1152664**  
Registered in England and Wales  
**Social Enterprise**  
and company limited by guarantee  
**Company No: 8402154**



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Steve Elias, Sian Lockwood OBE,  
Terry Snowden MBE and Julie Ward MEP

	<p>We don't share any information about a person unless they agree.</p>
	<p>We do not share photographs and videos of people without their permission.</p>
<p><b>ask for information</b></p> 	<p>If you want to know what data we hold about you, you can ask us.</p>
<p><b>help</b></p> 	<p>All of our staff are trained to know about protecting your data. If you need help, just ask us.</p>
<p><b>comment compliment or complain</b></p> 	<p>If you want to make a comment or complaint about the way we handle data, please get in touch with us.</p> <p>If you still aren't happy, you can contact the Information Commissioners Office</p>

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	<p>who are responsible for protecting you. <a href="https://ico.org.uk/">https://ico.org.uk/</a></p>
<p><b>contact</b></p> 	<p>If you have any questions please contact Dawn Vickers on 07875 128015 or email <a href="mailto:dawn@dancesyndrome.co.uk">dawn@dancesyndrome.co.uk</a></p>

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